

# Agenda for a meeting of the Executive to be held on Tuesday, 20 June 2017 at 2.00 pm in Committee Room 1 - City Hall, Bradford

## Members of the Executive – Councillors

<b>LABOUR</b>
Hinchcliffe (Chair)
V Slater
I Khan
Ross-Shaw
Ferriby
Jabar

## Notes:

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- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

**From:**

Parveen Akhtar

City Solicitor

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## A. PROCEDURAL ITEMS

### 1. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

*Notes:*

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

### 2. MINUTES

**Recommended –**

**That the minutes of the meetings held on 7 and 21 February, 7 March and 4 April 2016 be signed as a correct record (previously circulated).**

(Jill Bell / Yusuf Patel - 01274 434580 434579)

### 3. INSPECTION OF REPORTS AND BACKGROUND PAPERS



(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jill Bell / Yusuf Patel - 01274 434580 434579)

#### **4. APPOINTMENT OF DEPUTY CHAIR**

The Chief Executive will report on the allocation, by the Leader of the Council, of the appointment of Deputy Chair for the Municipal Year 2017/2018.

(Kersten England – 01274 434353)

#### **5. ALLOCATION OF PORTFOLIOS OF EXECUTIVE FUNCTIONS**

(Executive Procedure Rules – Part 3D of the Constitution)

The Chief Executive will report on the allocation, by the Leader of the Council, of Portfolios of Executive functions to members of the Executive.

(Kersten England – 01274 434353)

#### **6. RECOMMENDATIONS TO THE EXECUTIVE**

To note any recommendations to the Executive that may be the subject of report to a future meeting. (Schedule to be tabled at the meeting).

(Jill Bell / Yusuf Patel - 01274 434580 434579)

### **B. PORTFOLIO ITEMS**

#### **HEALTH & WELLBEING PORTFOLIO**

*(Councillor Val Slater)*



**7. LONG-TERM SUPPORT FOR OLDER PEOPLE - THE FUTURE OF THE COUNCIL'S RESIDENTIAL CARE HOME - HOLME VIEW**

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The report of the Director of Health & Wellbeing (**Document "B"**) follows the Council's decision on the 18<sup>th</sup> February 2014 to include in the budget proposal for Adult and Community Services a reduction in the provision of two in house residential homes over the next 2 years.

Permission was sought by the Executive on 10 January 2017 to go out to consultation on the future of Holme View residential home and this recommendation was granted. This consultation commenced on 16<sup>th</sup> January and ended on 19<sup>th</sup> April 2017. This report presents information on the views expressed as a result of the consultation.

It provides details on how people using the services provided at Holme View will have their needs assessed and what alternative provision will be offered as a result of their assessments, if the decision is made to decommission the services at Holme View.

**Recommended that -**

- (1) The Executive approves the closure of Holme View as planned within the Great Places to Grow Old delivery programme during autumn 2017, subject to reprovision of services being identified to meet all eligible individual needs, including day service users.**
- (2) The Executive approves for the Local Authority to pay any top ups for the 22 residents for up to 2 years if recommendation is made to close Holme View.**
- (3) The Executive approves the approach to manage the move of residents which could include support to enable a person to settle into their new home with existing staff from Holme View.**
- (4) Authority is given to the Director of Corporate Services to dispose of the building in line with Council Policy.**

(Health & Social Care Overview & Scrutiny Committee)

(Lyn Sowray – 01274 432900)

**REGENERATION, PLANNING & TRANSPORT  
PORTFOLIO**

*(Councillor Ross-Shaw)*

**8. LOCAL PLAN CORE STRATEGY - INSPECTORS REPORT AND**

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## **ADOPTION**

The Council is in the process of preparing a new Local Plan which will replace the current statutory development plan for Bradford District (the Replacement Unitary Development Plan) which was adopted in 2005.

The first of the Local Plan documents is the Core Strategy which sets out the strategic approach to managing development and change to 2030. It was submitted for Examination in December 2014 with Hearings held in March 2015. Proposed modifications were published in November 2015 and resumed hearings held in May 2016.

The Council has now received the Inspector's final Report and recommendations. The Inspector has considered all the matters before him including the plan, the evidence underpinning it, and the objections and representations made and the published modifications. In his report he concludes that the Plan can be considered to be legally compliant and sound, providing a limited set of Main Modifications are made to the plan, as submitted.

The purpose of the report of the Strategic Director Place (**Document "C"**) is for the Executive to note the contents of the Inspector's report and to seek authority to proceed to Full Council to request the legal adoption of the modified Core Strategy in line with the Inspector's recommendation.

### **Recommended -**

- (1) That the Executive is recommended to note the contents of this report and contents of the Inspector's Report and recommend that Full Council formally adopt the Core Strategy as approved by Full Council on December 2013 and submitted to the government for examination with the Main Modifications contained in Appendix 1, as proposed by the Inspector pursuant to Section 23 of the Planning and Compulsory Purchase Act 2004.**
- (2) That the Assistant Director (Planning Transportation and Highways) in consultation with the relevant Portfolio Holder be authorised to make other minor amendments of redrafting or of a similar nature as may be necessary prior to formal publication.**

(Environment & Waste Management Overview & Scrutiny Committee)  
(Andrew Marshall – 01274 434050)

**EDUCATION, EMPLOYMENT & SKILLS  
PORTFOLIO & DEPUTY LEADER**

*(Councillor I Khan)*



**9. PROPOSALS FOR SEND (Special Educational Needs and Disabilities) TRANSFORMATION 0-25**

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The Strategic Director Children’s Services will submit a report (**Document “D”**) that asks the Executive to approve consultation on the proposals for SEND Transformation 0-25 and authorise the Strategic Director Children’s Services in consultation with the Portfolio Holder to implement the proposals following the consultation period.

**Recommended -**

- (1) The Executive is asked to approve a period of formal consultation with partners, stakeholders, staff, children, and their families on the proposals set out in this report to develop a new model for SEND provision which will divide the district into two localities each providing 50 early years’ specialist places alongside mainstream places for young children. These places will be in addition to early years places provided at special schools in the district.**
  
- (2) That the Strategic Director Children’s Services in consultation with the Portfolio Holder be given delegated authority to implement the proposals subject to the consultation response and to report back as appropriate. This delegated authority shall include authority to execute all necessary contractual and supporting documents needed to effect the final proposals.**

(Children’s Services Overview & Scrutiny Committee)  
(Judith Kirk 01274 439255)

**C. STRATEGIC ITEMS**

**LEADER OF COUNCIL & CORPORATE**  
  
*(Councillor Hinchcliffe)*

**10. WEST YORKSHIRE JOINT SERVICES TRADING COMPANY**

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The report of the West Yorkshire Joint Services Director (**Document “E”**) sets out the background to the proposed establishment of a trading company, with a business case to support that which has already been approved in principle by the West Yorkshire Joint Services Committee and seeks approval for Bradford Council to participate in that company.



**Recommended that Executive -**

- (1) Notes the legal position as set out in Appendix 1 in particular that the company will be a controlled company for the purposes of the Local Government and Housing Act 1989**
- (2) Notes that the Council provides an indemnity to its appointed representative under the terms of The Local Authorities (Indemnities for Members and Officers) Order 2004"**
- (3) Considers and approve the Business Case at Appendix 2 in support of the proposal to trade through the establishment of a trading company;**
- (4) Agrees to the formation of a Holding Company to be limited by shares wholly owned by the founding members of the West Yorkshire Joint Services Committee, i.e. Bradford, Calderdale, Kirklees, Leeds and Wakefield which will protect the business of the West Yorkshire Joint Services Committee, and to 4 subsidiary companies for Materials Testing, Calibration Services, Archaeological Services and Business Hive, to be owned by the Holding Company;**
- (5) Agrees to the Council being involved as shareholder in the West Yorkshire Joint Services Trading Company and its' subsidiaries, on the basis set out in this report;**
- (6) Agrees to participate as Directors of the Company on the basis set out in this report;**
- (7) Notes and agrees the proposed governance and funding arrangements for the company as set out in the report;**
- (8) Agrees to participate through a shareholders agreement on the terms set out in draft in this report, and authorise the City Solicitor to agree final terms and execute the agreement on behalf of the Council including agreement of the distributions policy which should be on the basis of each Councils contribution rate to West Yorkshire Joint Services;**
- (9) Delegates authority to the City Solicitor to agree terms and enter into an agreement with the other 4 constituent authorities to indemnify Wakefield Council against any loss incurred as a result of making a working capital loan to**



**West Yorkshire Joint Services HoldCo up to a value of £1m.  
The terms of such indemnity to be on the basis of each  
Councils contribution rate to West Yorkshire Joint Services**

(Corporate Overview & Scrutiny Committee)

(Susan Betteridge 0113 3939700)

**11. BUSINESS RATES**

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*NOTE: This item has been included on the agenda as an exception to the Forward Plan, in accordance with the provisions of Paragraph 10 of the Executive Procedure Rules.*

The report of the Strategic Director Corporate Services (**Document "F"**) sets out a proposal for a West Yorkshire Business Rates Revaluation Relief Scheme to support businesses that face the steepest increases in their business rates bills as a result of the 2017 Business Rate revaluation

**Recommended -**

- (1) That Executive approve the adoption of the proposed West Yorkshire Business Rates Revaluation Relief Scheme as set out in Appendix 1, and that the Strategic Director Corporate Services be given delegated authority, in consultation with the Portfolio Holder, to extend the duration of the scheme beyond 2017/18, subject to the availability of Government funding**
- (2) That the Strategic Director Corporate Services be given delegated authority, in consultation with the Portfolio Holder, to finalise and implement the Supporting Small Businesses Relief scheme and the Support for Pubs scheme when details are known**

(Corporate Overview & Scrutiny Committee) (Martin Stubbs - 01274 432056)

**12. MINUTES OF THE WEST YORKSHIRE COMBINED AUTHORITY**

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To receive the minutes of the meeting of the West Yorkshire Combined Authority held on Thursday 2 February 2017 (attached)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER

